

First-time *Zooming* Instructions for PC, Mac and Mobile Users

Zoom unifies cloud video conferencing, simple online meetings, and group messaging into one easy-to-use platform. You can easily join a Zoom meeting whether it's a scheduled event or live call.

<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting-?zcid=1588>

Zoom from your PC

Downloading Zoom on your PC is a simple process that will get you up and running with the service within a few minutes. While you'll need to sign up for a free account in order to use Zoom, once the program is installed on your computer, you'll be able to use it right away.

1. Open your computer's internet browser and navigate to the Zoom website at [Zoom.us](https://zoom.us).
2. Scroll down to the bottom of the page and click "Download" in the web page's footer.
3. On the Download Center page, click "Download" under the "Zoom Client for Meetings" section.
4. The Zoom app will then begin downloading. You should then click on the .exe file to begin the installation process.

Once installed, you will need to log into your Zoom account, which can be set up via the Zoom website if you don't already have one. Once created, you can use Zoom as normal for all of your video calls and online meeting needs.

Zoom from Your Mac

To install Zoom or Zoom Rooms on your Mac computer, you may need change your Security and Privacy settings to allow for apps downloaded from identified developers.

Permissions to Install:

1. Click on the Apple Icon at the top left corner of your screen. Choose System Preferences.
2. Click on Security & Privacy.
3. Click the lock icon at the bottom left to have access to make changes.
4. Enter your computer administrator username and password.
5. Change Allow apps downloaded from:, to App Store and identified developers.
6. Click the lock icon again to prevent any further changes.

Installing the Zoom application:

1. Click on Zoom invitation link.
2. You will get to your default browser and a pop-up box will appear.
3. If you don't have Zoom application installed it will ask you to download the app and run.
4. When a new pop-up shows up, click on Open.

5. Another pop-up will ask you to continue (this is the last pop-up).
6. Great, you installed the app and reached a checkpoint 😊

<https://support.zoom.us/hc/en-us/articles/201362033-Getting-Started-on-Windows-and-Mac>

Zoom from a Mobile Device

1. To join a pre-planned meeting, click the invitation link sent to you via email or text message. You will be prompted to download the Zoom app (if you don't already have it) from the App store or Play store.
2. If you know your meeting name or ID, tap "Join" on the Zoom app "Meet & Tap" home screen.
3. Enter the Meeting ID — or open the dropdown menu to view recent names. Tap the blue "Join" button to begin the call.
4. After providing audio and video access, you will have joined the call on your mobile device.

<https://www.businessinsider.com/how-to-join-a-zoom-meeting>