

St Paul's Kids Crew Facilitator

Needed: Thursday afternoons (now until December 15, 2022) as well as one Saturday evening per month (Sept-Nov 2022)

St Paul's Anglican Church in West-Central Edmonton is looking to hire an energetic, organized once-a-week program facilitator. The purpose of St Paul's Kids Crew is to give elementary school aged children (kindergarten to grade 6) in the surrounding community and within our congregation the opportunity for weekly programming that enhances their emotional, social, and recreational lives. We encourage participants to build relationships with each other, family members, program leaders and volunteers. Through a variety of activities and learning approaches, we strive to develop character, connections, resilience and healthy lifestyle.

The St Paul's Kids Crew has a weekly program time on Thursday afternoons, as several schools in the area have early dismissal that day. There will be 3 additional club nights in which Kids Club members invite their families along for an evening of fun, activities and a shared meal (only provided according to all health and safety guidelines at that time). St Paul's Kids Crew will host 16 club nights in total – 13 with the children, and 3 with their families included. The program and meals are delivered on-site at St Paul's Anglican Church. This will be delivered in two sessions, one in September/October and one in November/December.

Although the content of this program is not explicitly faith-based, we will spend time praying for the kids and their families, and to this extent it is important that the candidate be in agreement with St Paul's Narrative Statement of Faith:

We love to be together, persevere, and practice the ways of Jesus together. Even though we're at different places on our journey, we share a guiding story as given through the Bible, and we all look for Jesus in each other and in the world we live in. We share faith, we share music, we share differences, and above all we share God's love of us in Jesus. We all give, we all receive. We are a diverse family who laughs, cries, and prays together, and is learning how to love and care for each other. Our greatest ambition is to share this love with everyone around us – in our neighbourhoods and around the world.

This is a pilot project starting Sept 15 and finishing December 15 2022. Additional time for planning and clean up may be added as needed.

The person we are looking for:

- Loves working with children ages 6-12 (grades 1-6)
- Has completed their High School Diploma
- Has good to excellent communication skills, including email, text and social media
- Has experience with recreation/camp activities in a professional and/or personal capacity
- Has the ability to host a variety of games, challenges and activities that are sure to get kids active and having fun!

- Is able to run activities for children ages 6-12 in an engaging and supportive way.
- Program planning is an asset
- Can organize groups of children for games like capture the flag, tag, sardines, four square, or home base.
- Has experience working with the general public, children, and other program users
- Is available Thursdays 1:00-5:00 pm starting September 15 through December 15, as well as 3 additional weekend evenings for a shared meal with the families (dates TBD)

Kids Club Leader will be responsible for:

- Leading children in recreational activities
- Ensuring the safety of participants
- Working with volunteers from St Paul's
- Refining and updating weekly plans and evaluations of activities
- Using social media to promote activities
- Maintaining security of equipment and supply inventory
- Acting as a customer service representative on program sites for parents and community members
- Other related duties as required

The successful candidate will:

- Provide a clear Criminal Record Check (or apply immediately for one, understanding that it may take time to produce one) as well as Vulnerable Sector Check
- Have a valid First Aid Certificate
- Be remunerated at a rate of \$20/hr
- Work 4-6 hrs/week for the weekly program, plus 4-5 hrs for each family meal (Sept 24, Oct 22 and Nov 19, 2022)
- Report weekly to the Director of Community Outreach
- Attend orientation and training session(s)

Please submit your cover letter and resume to the Director of Community Outreach, Michelle Schurek michelle@stpauls-anglican.ca.