



Job Description: Associate Priest, The Anglican Parish of Christ Church

Position Type: Full-time

Reports To: Rector

Position Summary

The Associate Priest supports the spiritual, pastoral, and organizational life of the parish, with particular leadership in faith formation, pastoral care, outreach, and congregational integration. Rooted in the Anglican tradition and responsive to the unique needs of an urban parish, this role is highly collaborative and deeply involved in both liturgical and community life. Located in the heart of Wîhkwêntôwin, one of the fastest growing neighbourhoods in one of Canada's fastest growing cities, Christ Church is a growing parish transforming itself from a pastoral-sized church model to a larger faith community known in the literature as a program-sized church. We are looking for someone excited to be part of that transition and eager to serve in a community committed to faith, justice, welcome, and transformation.

1. Pastoral Care and Community Building

- Provide compassionate and responsive pastoral care to parishioners, including home and hospital visits, spiritual and pastoral conversations, and crisis support.
 - Coordinate and lead community-building events such as parish potlucks, the annual parish picnic, and other seasonal gatherings.
 - Oversee the Newcomers Committee to ensure effective welcome and support of visitors and new members.
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2. Adult Faith Formation

- Develop, lead and oversee regular programs for adult faith formation, including seasonal studies, retreats, lecture series, small groups and other discipleship pathways.

- Organize and oversee regular parish retreats (seasonal or annual).
 - Support lay leadership roles and other volunteers, by providing them with a theological foundation and guidance in discovering their unique calling within the church.
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3. Outreach and Urban Engagement

- Foster relationships with local community organizations and ministries that align with the parish's social justice and service priorities.
 - Support parishioners in discerning and living out their vocations in the world. Foster lay leadership and grow this leadership/ministry base in the parish.
 - Gather parishioners to champion social justice and advocacy efforts.
 - Oversee the Parish Refugee Committee.
 - Oversee parish involvement in the monthly community dinner, working with volunteers and outside partners to ensure hospitality and food security.
 - Liaise with external community organizations where appropriate to deepen parish engagement with urban justice issues.
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4. Integration and Volunteer Support

- Serve as primary support for the integration and coordination of volunteers across ministries. This includes facilitating training programs for parish leaders and volunteers (e.g., servers, chalice administrators, sidespeople) and ensuring Safe Church practices and training are in place.
- Develop and implement training programs for key liturgical roles (e.g., servers, chalice administrators, sidespeople).
- Maintain ongoing communication and relationship-building with ministry volunteers, ensuring they are equipped and supported in their roles.
- Work collaboratively with staff and lay leaders to foster a spirit of shared ministry and mutual support across the parish.

5. Team Ministry and Operational Support

- Work collaboratively with clergy team, lay leaders, parishioners and staff to shape and implement the parish's mission and action plan (MAP).
- Share in administrative tasks, attend vestry meetings, and participate in diocesan life.
- Work closely with the Rector as part of the parish leadership team, participating in regular planning and decision-making.
- Support the work of the Building Maintenance Committee, offering pastoral presence and practical collaboration as needed.

6. Regular Ministrations of the Clergy

- Regular ministrations of the clergy including weddings, funerals, and baptisms. This includes leading the planning and preparation for these events, including meeting with families and coordinating with the liturgical team.
- Weekly Holy Eucharist services, Sundays and Thursdays.
- Pastoral care, including home and hospital visitation.
- Share in the regular liturgical leadership of the parish, including Sunday worship, weekday services, and occasional services as required.
- Preach and preside on a regular basis, according to the parish rota.
- Participate in diocesan clergy gatherings and continuing education as appropriate.

Qualifications

- Ordained priest in the Anglican Church of Canada (or a Province in full communion).
- Strong pastoral presence with experience in diverse ministry contexts.
- Demonstrated leadership in Christian formation, volunteer coordination, and outreach.

- A self-starter who takes initiative and follows through on tasks and responsibilities.
- Collaborative spirit with excellent organizational and communication skills. Experience in working in a team delivering Ministry.
- Passion for urban ministry and building inclusive community.