



St. Paul's Anglican Church

(P) 780-986-3447

4416 50 Street

Leduc, AB, T9E 4Z6

office@stpaulsleduc.org

<https://www.stpaulsleduc.org/>

Community Facilitator Position: St. Paul's Anglican Church Leduc

St. Paul's Anglican Church Leduc, an inclusive and diverse Christian community, dedicated to loving others. We are seeking new partnerships and opportunities to care for our neighbours and create belonging in Leduc. A Community Facilitator will work alongside dedicated volunteers to create new connections between St. Paul's and area churches, groups and non-profits for the generation of a shared vision for new initiatives.

Title: Community Facilitator

Time: Half-Time FTE (~20hrs/wk) for 1 year renewable pending review

Pay rate: \$23/hr

Applications must be received by: May 22nd

Probation Period of 2 months

Key job functions

- Maintain relationships with volunteers for community initiatives
- Listen to local churches and non-profits for areas of cooperation and collaboration with St. Paul's
- Help St. Paul's develop vision for community events and initiatives
- Help St. Paul's volunteers with community event planning
- Coordinate with St. Paul's and church partners in the area
- Work with Diocesan Mission Coordinator to prioritize quarterly goals
- Reports regularly to Parish Officers

Qualifications

- Strong English written and oral presentation skills
- Commitment to community development
- Able to set goals and manage milestones and timelines
- Outgoing, comfortable meeting new people in a variety of situations



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Desired Skills, experience, background

- Experience with non-profits and special events organization
- Experience with church communities and operations
- Familiarity with principles of Community Organizing
- Group facilitation experience

Requirements

- Police Information Check and Vulnerable Sector Check
- Complete Safe Church training by commencement of employment

Equal Opportunity statement

St. Paul's is an inclusive community. People of all genders, orientations and backgrounds are encouraged to apply.

About St. Paul's

St. Paul's strives to be a loving community of Christians, dedicated to knowing Christ and making Christ known. This mandate leads us to create belonging for all people and support one another in finding joy and healing. We're a community of all ages and different backgrounds.

How to apply

Interested applicants can email a cover letter highlighting relevant experience and how you see yourself in this role along with a resume and references to office@stpaulsleduc.org.

Qualified candidates will be contacted by phone with in person interviews to follow.