

Descriptions of Elected Positions

Executive Council -- *one clergy and two lay from each region*

The Executive Council exercises all the powers of Synod between synods. It is responsible for and coordinates the work of the various agents of the Synod. To this end it shall require and consider periodic reports from all such agents and all other bodies responsible to the Synod and from those elected by the Synod to represent it in other Synods and agencies of the Church.

Executive Council determines the need for diocesan staff, creates the required positions, ensures that sufficient funding is available to support said positions, and defines or varies terms of appointment. It approves the annual budget, annual financial statements, clergy salary scales, establishment and disestablishment of parishes, purchase and sale of parish properties, and alterations to buildings or property.

Meetings of Executive Council are held on the last Thursday evening of every second month, with one annual all day retreat held on a Saturday. Planned dates will be made available prior to Synod.

The expectation is that those serving on Executive Council will participate in meetings by reading and engaging with reports and contributing to the discussion and decision making of Executive Council. There will be opportunities to serve on sub-committees, and the expected time commitment between preparation for meetings, meetings, and sub-committees is an average of four hours per month.

Diocesan Court -- *two clergy and two lay, one of whom must be a lawyer*

The Diocesan Court conducts the trial of any member of the Clergy charged with any offence pursuant to the provisions of the Canons relating to discipline. No such trial has yet been held in the history of the Diocese.

General Synod (2028) -- *three clergy, three lay, and one lay youth*

The General Synod of the Anglican Church of Canada is the governing body of our national church.

Elected representatives attend General Synod on behalf of the Diocese of Edmonton. It is a weeklong event and involves travel to the location. General Synod elections are held for serving on national committees. The General Synod is next projected to meet in May 2028 and, although it is rare, there may be an additional national meeting prior to this date. The

expected time commitment is one hour per month in the lead up to General Synod and one week of attendance at General Synod. National committees meet at different frequencies and information on that can be found at www.anglican.ca.

General Synod generally meets every three years. Elections for delegates to General Synod are held at every diocesan Synod even though the delegates elected may not have the opportunity to attend during their term.

Provincial Synod (2027) -- *three clergy, two lay, and one lay youth*

The Ecclesiastical Province of the Northern Lights (formerly the Province of Rupert's Land) is comprised of dioceses in Alberta, Saskatchewan, western Ontario, the Northwest Territories, Nunavut and northern Quebec (Nunavik). Provincial Synod typically meets for three days, and it involves travel to the location. The expected time commitment is one hour per month in the lead up to Provincial Synod and three days of attendance at Provincial Synod.

Provincial Synod generally meets every three years (on a different cycle than General Synod). Elections for delegates to Provincial Synod are held at every diocesan Synod even though the delegates elected may not have the opportunity to attend during their term. No person shall be elected for more than three consecutive terms for Provincial Synod.

General and Provincial Synod Duties

The duties of General Synod and Provincial Synod delegates are as follows:

- Make all reasonable efforts to participate in the deliberations and sessions of the Synod to which they have been elected a member;
- Take reasonable steps to determine the views of members of the Synod of the Diocese of Edmonton and the people of the diocese on issues to be discussed and decided by the Synod of which they have been elected a member;
- Ensure that the Diocese of Edmonton is fairly represented on the various Committees of the Synod of which they have been elected a member;
- Report to the Synod of the Diocese of Edmonton or the Executive Council, as is appropriate, on the proceedings of the Synod of which they have been elected a member and on the proceedings of any committees of that Synod of which they are a member.

Recorders for the next (likely 2028) Diocesan Synod -- *one clergy and one lay*

The duties of Clerical and Lay Recorders are to keep the minutes of the sessions of Synod and to prepare them for publication by the Secretary of Synod. The expected commitment is attendance at Synod (Friday night and all day Saturday) and providing the draft minutes to the Secretary of Synod within one month of the end of Synod. The expected time commitment is the Synod meeting and up to eight additional hours. The recorders for the next (2028) Synod do not need to be delegates of the current (2026) Synod to be elected.